

To-Do List: Moving In

Here is a to-do list for moving into the Co-op:

- ✓ Conduct a move in inspection of the unit with the property manager to identify any issues that need to be fixed before you move in.
- ✓ Set-up electricity, phone, and cable services
- ✓ Familiarize yourself with the garbage pickup schedule
- ✓ Read and understand the Co-op's rules, policies, and by-laws
- ✓ Sign the Occupancy and other agreements
- ✓ Provide information about your pet and vehicle (if applicable)

Shared Community Values

Members of Huronia Family Housing Co-operative Inc. are connected through shared values, mutual respect, and an understanding of how Members care and concern for our community makes a meaningful difference.

Co-op members help to build community pride by:

- Treating other members with respect
- Upholding and following the Co-op's rules, policies, and by-laws
- Keeping rented units (including yards, garage, and lawn space) and common areas clean and free of garbage, litter, and graffiti.

Good Neighbours

Co-op members also play a key role in maintaining our Co-op's relationship and reputation with the City and larger community by being aware of our curb appeal (the way others' look at and think about our property and building) and by complying with the City's garbage removal program.

Membership Obligations and Responsibilities

Each Member is expected to:

- Contribute to the on-going development of our co-operative as a community;
- Actively participate in the on-going maintenance and operation of the Co-op by joining a committee, attending meetings, and making constructive suggestions for improvement
- Follow the rules, policies, and by-laws'
- Treat other Co-op members and staff of the Co-op with respect
- Approve by-laws, policies, and rules
- Participate in voting to:
 - elect fellow Member to serve on the Board of Directors
 - appoint a financial auditor
 - approve the annual budget and audited financial statements

Volunteer as much as possible to help care for and maintain the Co-op's property and building and to grow our Community Spirit!



to
**Huronia Family
Housing Co-
operative Inc**
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Shared
Values and Expectations
of Membership in
our Co-operative
Housing Community

As a non-for-profit housing provider, Huronia Family Housing Co-operative Inc. provides affordable housing to eligible members.



Members pay a monthly housing fee in housing co-operative.

As a member of Huronia Family Housing Co-operative Inc., you are expected to pay your housing charges on time so that the Board of Directors is able (through the property management company) to pay for the Co-op's monthly expenses to manage and maintain the property including staff costs, maintenance costs, repair costs, energy costs, insurance, and mortgage payments.

Directors of the Co-op participate in workshops to ensure that they are properly trained on the roles and responsibilities of serving on the Board of Directors.



Each member of the Co-op is entitled to one vote.

Other meetings for Co-op members include an Annual General Meeting, to review the Co-op's business and elect new directors, Special Members' Meetings, which are called in response to urgent matters. An Annual Budget Meeting is called to review the costs of operating and maintaining the Co-op and to approve the annual budget.



Members are expected to read, understand, and respect our policies and by-laws.